



United States Department of the Interior
NATIONAL PARK SERVICE
Pipe Spring National Monument
Fredonia, AZ 86022



Academic Fee Waiver Application Guidelines

Fee waiver qualification standards:

The following criteria are defined by the National Park Service for qualification of an academic fee waiver. In order to qualify for a waiver, a group must meet all of the criteria listed below.

Please read carefully.

- Criteria One: Eligibility -Current official recognition as an Educational Institution by a Federal, State, or local government entity, or other documentation attesting to educational status, such as a accreditation letter or an educational tax exempt letter. It is insufficient to merely state or imply that you have this recognition. Your fee waiver **cannot** be processed without submission of this documentation.
- Criteria Two: Relevance -There must be a direct relationship between the purpose of the visit and the use of the park. Provide documentation demonstrating why the visit is educational and specific to Pipe Spring National Monument. A course outline, lesson plan, or a copy of the course curriculum meets this requirement. To simply state the trip objectives are for “academic purposes” is insufficient. You must submit an explanation of what the academic purpose entails and how it relates to park resources.
- Criteria Three: Academic Purpose - Applicants must provide a written statement confirming that the visit supports a specific curriculum for which academic credit is offered. Documentation such as the course syllabus or a copy of the school’s course catalog or handbook will satisfy this requirement.

Submission of Applications:

Please mail or fax applications and all required documentation to:

Pipe Spring National Monument
HC 65 Box 5, 406 N. Pipe Spring Road
Fredonia, AZ 86022
Fax 928-643-7583

- All applications for fee waivers must be received at least 3 weeks in advance of the anticipated visit.
- Applications that are incomplete may be denied.
- A copy of the approved fee waiver must be presented at the Visitor Center upon arrival; otherwise, appropriate entrance fees will be charged.
- Groups arriving without an approved fee waiver will be charged the appropriate entrance fee (\$5.00 per person).
- Refunds will not be granted.

For more assistance please call 928-643-7105.

Additional information:

When the anticipated visit is recreational, you enter as an “organized non-commercial” group. The following, as outlined in NPS-22, is then in effect:

- Organizations that are generally considered service, civic or fraternal, e.g. Scouting, Rotary, Elks, and so on do NOT qualify for the academic fee waiver, unless they meet the above applicable criteria.
- Individuals 15 years of age and younger are exempt from entrance fees.
- All other individuals 16 years of age and older are charged the \$5.00 per person entrance fee. America The Beautiful - Interagency Pass holders (and up to three other individuals) do not have to pay the per person entrance fee.



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Application for Academic Fee Waiver

Submit this application and all required documentation at least three weeks prior to your arrival (see Fee Waiver Guidelines above for detailed information on required documentation).

Mail or fax application to: Pipe Spring National Monument
HC 65 Box 5, 406 N. Pipe Spring Rd.
Fredonia, AZ 86022
Fax 928-643-7583

Name of Institution _____
Address _____
Official in charge of group/ Instructor _____
Arrival Date _____ Departure Date _____
Number of Students _____ Number of Faculty/Chaperones _____
Number of Vehicles _____ Type of vehicles _____
Class/Course Title _____
Specific Park Area(s) to be visited _____

I understand that the Land and Water Conservation Fund Act (LWCFA) of 1965, as amended by P.L. 99-951 in 1986, allows exemption from entrance fees, for academic credit, as outlined in 36 CFR, Chapter 1, part 72, Section 71.13. I hereby certify that the above detailed trip meets requirements outlined in the National Park Service Regulations (NPS-22).

Signature of Official sponsoring group

Telephone

Title

Fax

National Park Service Approval

Signature of Park Service Official

Title Date

This approved fee waiver must be in your possession and presented to the fee collector at the Visitor Center upon arrival at Pipe Spring National Monument. Groups arriving without an approved fee waiver will be charged the per-person fee of \$5.00. Refunds will not be granted.